

Clever + vhlcentral: SSO Quick Start Guide



START HERE

1 Launch & Access



- Log in using district-connected access through Clever.
- Click the Vista app.
- Create a new vhlcentral account or connect an existing account.
- Select the appropriate Vista program and create your course and section.

2 Enrollment



- Students click the Vista app.
- Students accept the Terms of Use.
- Students search for their teacher's name and book cover to enroll themselves.
- After accepting the Terms of Use, teachers can also search for their students from the gradebook and add them to their course.

3 Course Dates



- Verify course dates during setup.
- Course dates control student access.
- Review course dates at the start of each term.

4 Review Settings & Visibility



Review class and section settings

Ensure classes and sections are correct.



Confirm student visibility/access

- Verify students are visible in vhlcentral.
- Check enrollments match expectations.

5 Assign Work



Assignments

Create assignments in vhlcentral.

6 Check Access



- Confirm students can successfully launch activities.
- Verify connected tools appear correctly.



WATCH OUT FOR COMMON ISSUES



Missing students in vhlcentral.



Students enrolled in the wrong section.



Access issues caused by district SSO configuration.



Incorrect course dates may impact student access.



Students can launch Clever but may not have access to the correct Vista program.



SSO BEST PRACTICES



Launch through Clever.



Create courses and sections in vhlcentral.



Manually enroll students.



Create and manage assignments in vhlcentral.



Test student access periodically.



Need help?
Visit support.vhlcentral.com



Looking for detailed instructions?
Refer to the appropriate User Guide.